



# EGRA PUBLIC SCHOOL

Affiliated to C.I.S.C.E., New Delhi  
Kalyanpur, Egra: Purba Medinipur  
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## IMPORTANT NOTICE TO THE PARENTS/GUARDIANS FOR THE ACADEMIC SESSION 2021-22

- Result of the Annual Examination will be published on
  - 10<sup>th</sup> March, 2021 (10:30 a.m. to 4:00 p.m.) for the *Classes : Nursery – V*
  - 14<sup>th</sup> March, 2021 (10:30 a.m. to 4:00 p.m.) for the *Classes : VI – X*
- Books and Ex-books etc. will be delivered from
  - 11<sup>th</sup> March, 2021 to 14<sup>th</sup> March 2021 (10:30 a.m. to 4:30 pm.) for the *Classes : Nursery – V*
  - 16<sup>th</sup> March, 2021 to 20<sup>th</sup> March 2021 (10:30 a.m. to 4:30 pm.) for the *Classes : VI – X*
- **The new academic session (2021-2022) will begin on and from**
  - 15<sup>th</sup> March, 2021 for the *Classes : Nursery – V*
  - 22<sup>nd</sup> March, 2021 for the *Classes : VI – X*
- **School Days: Monday – Friday (Nursery to UKG).**
  - **Monday – Saturday (Except 1<sup>st</sup> and 3<sup>rd</sup> Saturday) ONE to TEN.**
- **School Timings : (OFFLINE MODE)**
  - **Nursery to U.K.G : 10:30 a.m. to 2:00 p.m.**
  - **Class I (One) to V (Five) : 10:30 a.m. to 3:45 p.m.**
  - **Class VI (Six) to X (Ten) 10:30 a.m. to 4:30 p.m.**
- **In case that the State Govt. permits only Online Live classes, the school timing needs to be modified and will be informed in due time.**
- We solicit your co-operation to maintain proper SCHOOL UNIFORM CODE. All students should have at least one pair of full sleeve shirt and long pant for winter season.
- The School has 3 (Three) different types of uniform to meet the need of the school curriculam – **Regular Uniform, P.T Uniform (on the day of P.T. class prescribed in routine), House Uniform (Wednesday).**
- Your child's name must be written on your child's water bottle, tiffin box and School bag for easy identification.
- Use of Ornaments/ stones etc. are not allowed in the school.
- Students must not bring mobile, Pen drive, microchip, CD, electronic goods etc. to the school.
- Student will not be allowed to leave the class before the ending of usual school hours. Hence, parents are suggested not to request for the same.
- The school will frequently conduct parent teacher meeting and we request you to remain present on those meetings to discuss your child's overall progress.
- The parents of pre-primary students are requested to provide a pair of casual dress in their bag.
- You are requested to collect '**Escort Card**' and produce the same at the time of receiving your child from the school premises. Please treat this as very important for your child's safety. Parents/Guardians are requested to submit their **recent passport size colour photographs** on the day of readmission for the said purpose.

- It is mandatory to duly fill in the **“Personal Record”** page in your child’s School diary.
- Option for Co-curricular Activities for the Academic Session 2021-22 has to be informed to the respective class teacher through School Diary/ WhatsApp group/ Telephonic Conversation on or before 30<sup>th</sup> March 2021. You are requested to select any one of the activities for your child from the list hereunder:
  - Nursery to U.K.G : Song, Dance
  - One to Three : Song , Dance, Tabla, Yoga
  - Four to Nine : Tabla, Guitar, Song, Dance, Chess, Yoga
- The School authority has introduced **karate training (applicable only for Offline Mode)** once in a week on payment of separate fees.
- The School Authority has introduced **‘Smart Board’** in the classroom for joyful learning.
- The School Authority has organized **Neil O’Brien Quiz Club** in school, in collaboration with the Medinipur Quiz Kendra in the New Academic session.
- In case of new transport facility parents/guardians are requested to contact immediately in **office**.
- **School Fees / dues are payable in advance. It should be paid by 10<sup>th</sup> of every month. A late fine of Rs. 30.00 will be charged if the fees are paid after 10<sup>th</sup> of every month.**
- The school authority has decided to introduce the **online payment** method for the convenient of parents/ guardians.
- You are requested to produce the **Money Receipt for the month of February 2021** while paying the Annual charges for the Academic Session 2021-22.
- You are requested to pay proper attention to the health & nourishment of your ward(s), hence never provide any fast food or junk food in their tiffin box.
- ***As we committed earlier, the school will be upgraded to ISC level (10+2) this year.***
- **Covid – 19 Safety Instructions to be strictly followed by the Students at School**
  - *Students must reach at school well ahead of time to ensure staggered movement and smooth entry into the school, to avoid overcrowding.*
  - *Students must ensure that they maintain social distancing in their movement within the school campus and maintain a distance of at least 6 feet from each other.*
  - *Students must always follow the Covid-19 safety protocols strictly, by ensuring that they wear a face mask, carry a hand sanitizer, and avoid touching the face with their hands. The use of gloves is optional.*
  - *Students must carry their own stationery/art material and avoid sharing the same with other students.*
  - *Students should follow respiratory etiquette strictly while coughing or sneezing. This involves the practice of covering one’s mouth and nose while coughing or sneezing.*
  - *Students must carry their own water bottles. They must not share food or water with others.*
  - *Students should avoid overcrowding at all places on the school campus i.e., washrooms, laboratories, classrooms, corridors, library, playground, etc.*
- In case of any additional information please contact to the Principal / Vice-Principal.

*The Egra Public School Family extends the heartiest greetings to all the Parents, Guardians & Well wishers for their continuous selfless support & assistance even during the most challenging situation during Covid-19 pandemic to make the session 2020-21 a successful one. School Management, Principal, Vice-Principal, Teachers & staff of Egra Public School always await your constructive suggestions for the betterment of the students & for the greater benefit of the school.*

With warm regards

Principal

Egra Public School

Date: 08.03.2021



ESTD. 2008